

## ***PROPOSED MODIFICATIONS TO THE LOCAL ARRANGEMENT ON ACADEMIC COUNCIL***

### **Membership of Academic Council**

*Currently the Academic Council has 19 members. It is proposed to add one academic administrator. With the one additional academic administrator, the Council membership would be the following:*

The Academic Council (Commission des études) has 20 members comprising of:

- The Academic Dean who is president of the Council;
- Three Academic Administrators;
- Eleven representatives of the teachers elected by the General Assembly of their union;
- One representative of the non-teaching professionals;
- One representative of the support staff;
- Three student representatives.

### **Proposed Structure of Council Committees**

Academic Council may create committees to carry out the necessary ground work and make recommendations, which assists Council members in making informed decisions.

Committees consist of an academic administrator, a representative of the non-teaching professionals, a representative of the support staff, at least one representative of the Student Union (SUJAC) and a committee majority of teacher representatives. Committees elect a chairperson from the membership of the committee.

When a committee is struck for the first time, a call for members is made by the Chairperson of Academic Council, the membership is filled and approved by Academic Council; subsequent vacancies are filled by the chairperson of the committee.

Minutes, motions and reports are brought to Academic Council for approval.

Committees of Council may delegate responsibility for an aspect of their mandates to sub-committees and establish ad-hoc committees to address a very specific and time-dependant issue.

Committees must establish, on a yearly basis, a complete membership, and mandate and work plan which must be approved by Academic Council at the beginning of each academic year (or when modifications are made). An annual summary of the committee's work is submitted to the secretary of Academic Council at the end of the academic year in to be included in Academic Council's Annual Report.